

Marshall School

Afterschool Program 2020 - 2021 Handbook (3:15 pm - 5:30 pm)

Introduction

The Marshall Afterschool Program is designed to provide a safe, active and educational space for students in grades 4th through 6th to remain at Marshall beyond the end of the school day. If a student in grades 4-6 remains at Marshall beyond 3:15 pm, they will be checked-in to the After School Program. The program aims to enrich the lives of participating students through outdoor activities, creative art projects, collaborative games, service learning, homework help and mentoring.

This year there will also be a strong emphasis on outdoor learning. Not only does recent research highlight the effects that a connection to nature has in helping our students find balance, as well as lessen anxiety and depression, research shows that the transmissibility of COVID-19 outside is significantly less than inside enclosed spaces. Therefore this year, students in the After School Program need to plan to go outside every day, unless there is severe weather, and remain outside for the majority of their time in the program. We will be limiting the amount of time students are spending in the building after school. If a child does not have the gear necessary to spend a portion of the time outside, we will have extra clothing items and gear for them to borrow.

Staffing

The Afterschool Program is facilitated by one coordinator.

Expectations

Students can expect the Afterschool Program Staff to be prompt, present, engaged and build relationships with the Afterschool Program attendees through activities, crafts and games. While being outside significantly reduces the risk of virus transmission, there is still a risk, so the coordinator will continue to enforce social distancing; however, masks may remain accessible but do not need to be worn outside as long as students remain six feet apart.

The Afterschool program staff treats every student with dignity and expects the Afterschool Program attendee will adhere to the following:

- Treat the Afterschool staff with the same respect with which they treat you.
- Your actions may not cause a problem for anyone else.
- If you cause a problem, you will be asked to solve it.
- If you cannot solve the problem, or choose not to, staff will do something about it, depending on the situation and person involved.

Because the Afterschool Program is an opportunity for students to build connection and play, the Afterschool staff will collect phones and limit the use of technology. Students will check their phones out from the staff once a parent has contacted the program coordinator or assistant principal to sign the student out of the program. If the student has an idea of the time they will be picked up, they may access their phone ten minutes prior to departure time.

Typical After School Schedule

3:00 - 3:15 pm Arrival, hand-washing/sanitize, gear up, head outside

3:15 - 4:45 pm Nature-based Activity

4:45 - 5:00 pm Students wash/sanitize hands and head to hybrid learning area in Chapel/Cafeteria

5:00 - 5:30 pm Homework, Reading → social distance

5:30 pm After School Program ends and building closes to students

Pick Up & Communication

For pick ups that occur prior to 5:30 pm, please contact Matt Whittaker by text or phone call (218.340.8197) to make arrangements for pickup. Students will often be on the ski trails, down by Brewery Creek, or on the football/soccer fields. Feel free to contact Matt as you leave work to allow time for your child or children to make their way back to the school in preparation for departure.

Pick up will occur outside the cafeteria/chapel. When you arrive at Marshall, follow the upper ramp around the corner and turn right to head toward the cafeteria. You most likely will want to turn your car around by the tennis courts. Please wait in the car while your child prepares for departure.

We record a child's attendance in the program based on their pickup time. Staff will not allow your child to leave with anyone but the custodial parent or authorized person. Please notify Matt Whittaker (218.340.8197) in advance if you wish to have your child leave with another person. If an emergency occurs and you are running late for pick up, please contact Matt Whittaker to ensure proper supervision remains until you arrive. A late fee may be added on to your bill if lateness becomes frequent.

Open communication is important to Marshall School and its staff. As the need arises or as you hear something from your child that may not quite sit right, please reach out to share information and/or ask questions.

Program Costs

\$10/day for a child to attend the program

\$5/day if picked up by 4 pm

* This year there will not be after school clubs for students to participate

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After School Program Information Sheet

Because every 4th, 5th and 6th grader remaining at Marshall beyond 3:15 pm mandatorily must attend the After School Program, we ask that all families of 4th, 5th and 6th grade students complete and return the information below.

Name of Student _____

Grade _____

Emergency Contact #1 Name: _____

Emergency Contact #1 Phone Number: _____

Emergency Contact #2 Name: _____

Emergency Contact #2 Phone Number: _____

- ☐ I understand that if my child stays at Marshall School beyond 3:15 pm, I will pay \$5/day if I pick up my child by 4:00 pm and \$10/day if I pick up my child at or before 5:30 pm.

Parent Name: _____

Parent Signature: _____

* Please return this signed form to the Main Office